

## Academic Curriculum and Academic Support



## Curricula

All undergraduate degree programs at the University are comprised of a major, general education program requirements, electives, and/or a minor. Some majors are subdivided with a focus in multiple concentrations. The length of a degree program is measured in credit hours and all University degrees are at least 120 hours.

The curricula in the University's various degree programs represent the institution's primary academic programs. These curricula consist of liberal arts and professional courses which meet the general education requirements and the requirements for the majors offered for the baccalaureate degree. The general education component of the curriculum provides an introduction to the various fields of study in the humanities, social sciences, fine arts, mathematics, and natural sciences. In these courses, students have an opportunity to explore and broaden their interests, to build a foundation for the courses in their major, and to develop essential skills in written and oral communication, computation, and research. Courses in the major field of study allow students to explore in depth an area of study that interests them and that provides much of the preparation needed for their future careers. Students may elect to complete a minor, as well. Many curricula offer the opportunity to broaden one's study through the selection of electives. The degree programs, graduation requirements, course descriptions, and academic policies are explained in subsequent sections of this catalog.

All graduate degree programs at Anderson University are intentionally designed to ensure that graduate students engage in courses of study that are progressively more advanced in academic content and intellectual rigor than undergraduate programs in the same or similar academic discipline. Courses of study within the graduate curriculum of the University require intensive study within and knowledge of scholarly literature and findings within each discipline, as well as ongoing student participation in research, pertinent practice and training within the discipline, or both.

## Major

A Major is an instructional program that leads to a degree. It consists of a prescribed set of courses and requirements that are of increasing sophistication. Generally, these courses are within a specific discipline, but in interdisciplinary majors may include requirements from multiple disciplines.

## Minor

A Minor is a prescribed course of study in a discipline other than a student's major. As such, it shares definition with a major but it is less extensive.

The following principles apply to Minors at Anderson University and are articulated to provide guidance to College Deans and future Academic Policies and Procedures Committee members. It is intended that all minors are subject to the following guidelines:

1. Prerequisites for courses in a minor must be included in the minor unless they meet a general education requirement.
2. Minors consist of eighteen semester hours of course work. If a minor requires courses weighted more than three hours, it may include up to twenty-two semester hours.

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3. A minor may not overlap with a student's major more than the greater of six semester hours or two courses with the following exception: If a significant number of courses in a particular minor are required for a particular major, greater overlap may be allowed if the minor in question leads to competencies that are clearly and demonstrably beyond those expected of students in the major.
4. Proposed minors are subject to normal curricular review processes.

### Concentration

A Concentration is a prescribed set of courses that allows a student to acquire a greater in-depth understanding in a sub-discipline of the major. A concentration may include courses outside the major. Anderson University offers the following degree programs through its colleges:

### Degree Programs

Anderson University offers the following degree programs with the specific major designated in capital letters.

#### COLLEGE OF ARTS AND SCIENCES

##### Bachelor of Arts

CHRISTIAN MINISTRY  
CHRISTIAN THEOLOGY  
COMMUNICATION, with concentrations in  
– Mass Media  
– Public Relations/Advertising  
– Writing  
ENGLISH  
HISTORY  
HUMANITIES AND THE LAW  
PSYCHOLOGY  
SPANISH

##### Bachelor of Science

BIOLOGY  
KINESIOLOGY  
MATHEMATICS  
– Actuarial  
PRE-ENGINEERING

#### COLLEGE OF BUSINESS (Undergraduate)

##### Bachelor of Science

BUSINESS, with concentrations in  
– Accounting  
– Computer Information Systems  
– Financial Economics  
– Human Resource Management  
– Management

**COLLEGE OF BUSINESS (Graduate)**

**Master of Business Administration**

**COLLEGE OF CHRISTIAN STUDIES (Undergraduate)**

**Bachelor of Arts**

CHRISTIAN MINISTRY

– Pastoral Ministry

– Youth Ministry

CHRISTIAN THEOLOGY

– Biblical Studies

**COLLEGE OF CHRISTIAN STUDIES (graduate)**

**Master of Ministry**

**COLLEGE OF EDUCATION (Undergraduate)**

**Bachelor of Arts**

ENGLISH – Secondary Education

HISTORY/SOCIAL STUDIES – Secondary Education

**Bachelor of Science**

EARLY CHILDHOOD/ELEMENTARY EDUCATION

ELEMENTARY EDUCATION

MATHEMATICS – Secondary Education

SPECIAL EDUCATION: LEARNING DISABILITIES/ELEMENTARY EDUCATION

**COLLEGE OF EDUCATION (Graduate)**

**Master of Arts in Teaching**

**Master of Education**

**Master of Education in Administration and Supervision**

**COLLEGE OF VISUAL AND PERFORMING ARTS**

**Bachelor of Arts**

ART, with concentrations in

– Ceramics

– Art Education (K-12)

– Graphic Design

– Painting/Drawing

MUSIC

MUSICAL THEATRE

THEATRE

– Dance

**Bachelor of Music**

– Keyboard or Instrumental Performance

– Vocal Performance

– Worship Leadership

**Bachelor of Music Education**

- Instrumental Music
- Vocal/Choral Music

**COLLEGE OF ADULT AND PROFESSIONAL STUDIES**

**Bachelor of Business Administration, with additional concentrations in**

- Computer Information Systems
- Healthcare Management

**Bachelor of Christian Studies**

**Bachelor of Criminal Justice**

**Bachelor of Human Services, with an additional concentration in**

- Behavioral Science

**Bachelor of Liberal Studies**

**Bachelor of Organizational Leadership, with an additional concentration in**

- Human Resource Administration

**Bachelor of Science / Elementary Education**

(with or without add-on certification in Early Childhood Education)

**Master of Criminal Justice**

**SCHOOL OF INTERIOR DESIGN**

**Bachelor of Arts**

INTERIOR DESIGN

*Minors are offered in the following (For more information, see the section entitled Requirements for Minors in the Academic Programs section of this catalog.):*

ACCOUNTING	ENGLISH	PSYCHOLOGY
ART	FRENCH	PUBLIC RELATIONS
ART HISTORY	HISTORY	SOCIOLOGY
BUSINESS	HUMANITIES AND THE LAW	SPANISH
CHEMISTRY	KINESIOLOGY	THEATRE
CHRISTIAN MINISTRY	MATHEMATICS	WORSHIP LEADERSHIP
CHRISTIAN THEOLOGY	MEDIA STUDIES	WRITING
COMPUTER INFORMATION SYSTEMS	MUSIC	

**Honors Program**

Anderson University invites students with strong academic backgrounds, including above average grades in college preparatory classes and scores on the SAT or ACT examinations, to participate in the Honors Program. Any new applicant or current freshman may apply to be admitted to the Program. Applications are considered throughout the year, but students are admitted only at the beginning of each semester. Each applicant for the Honors Program will be reviewed individually. The Honors Program brochure and application can be requested from the Honors Program Secretary (231-2150).

The Honors Program consists of a unique honors general education curriculum, an honors service project, the honors thesis option, exciting extra-curricular activities, and the opportunity for graduation with honors. Students are expected to take at least one Honors course per semester. Juniors and seniors are required to complete the Honors Service Project each semester. Students enrolled in the Honors Program must fulfill the General Education requirements for the degree program in which they are enrolled, and those requirements are the same as those for students who are not enrolled in the Honors Program. The only difference for Honors Program students is that they may fulfill their General Education requirements by successfully completing the Honors Interdisciplinary Colloquium. Honors students need to be aware, however, that the Interdisciplinary Colloquium may not be substituted for a specific General Education course required by their major.

See the course descriptions for the Interdisciplinary Colloquium (HON 101, 201, 301, 401) for more information. The Honors Program also involves extra-curricular activities, such as participation in the National Collegiate Honors Council, field trips, and recreational activities.

Students who complete the Honors Program are eligible for graduation with honors. Participation in the Honors Program will be designated on the student's diploma and recognized at the annual Honors Convocation. Students enrolled in the Honors Program enjoy an experience designed to challenge highly motivated individuals. The curriculum and activities are designed to produce critical thinkers, independent learners, and creative problem solvers. The overall program provides for a solid foundation for the future stages of educational development.

## Summer School

Anderson University offers a comprehensive schedule of online and seated courses during the summer. Classes are scheduled in two daytime sessions. There is also an eight-week evening session during the latter part of May and the month of June that is a part of the ACCEL Program. Students may register for up to eight semester hours during each summer term and it is possible for a student to earn up to 16 semester hours during the summer sessions. Since students may repeat courses in which they earned grades of less than C, students may elect to repeat courses during the summer. Summer classes are available to students from other colleges and universities as well as to Anderson University students. University credit is available to qualified high school juniors and seniors through the High School ADVANCE and Dual Credit programs.

## Concurrent Enrollment Program

Concurrent enrollment permits high school students to enroll in courses for college credit during regular semesters or in the summer. Credit earned in this program may be applied toward a degree at Anderson University, or may be transferred to another school. However, since transfer policies vary from institution to institution, Anderson University cannot guarantee that every school will accept credit earned in these programs. Concurrent students must submit a Concurrent Student Application, approval from their principal or guidance counselor, an official high school transcript and appropriate SAT or ACT scores to take courses at Anderson University. Students wishing to enroll in English courses must make at least a 500 on the writing portion of the SAT or a 20 on the writing portion of the ACT. Under certain circumstances, it is possible for students to take courses at their high school and/or at Anderson University, which will count for both high school and college credit.

## Church-Related Vocations Program

The Church-Related Vocations Program (CRVP) is designed to provide both academic and practical educational experiences for students interested in vocational Christian service. All CRV students participate in the A-Team, a student ministry association which meets monthly for discussion, Bible study and fellowship. The ministry group seeks to provide a source of unity and encouragement for students as they grow in their pilgrimage toward ministry.

The Christian Studies curriculum includes practical internships which allow students the opportunity to explore the call to Christian service, to acquire basic helping skills, and to relate identity and professional roles as a minister. Practical skills, history, and polity are taught in the classroom and in applied ministry activities. Students are also encouraged to participate in short-term ministry experiences (e.g., Spring Break or another Short Mission Trip) and/or an extended ministry experience (e.g., Summer or Semester Missions).

Scholarships are offered to all full-time students majoring in Christian Studies who are preparing for careers in ministry. For scholarships to continue, recipients must maintain a 2.50 GPA, regularly attend monthly A-Team meetings (at least 2/3 of all sessions), be active in a local church body, and fulfill the internship requirement. The financial aid awards are renewable annually after review of each student's progress.

## Study/Travel Abroad

International Programs at Anderson University are under the guidance of the Director of International Programs (DIP.) The director facilitates student engagement in international programs through short-term and semester-long study abroad, assists faculty and staff in trip research and development and makes sure they are aware of pertinent institutional policies, enhances international awareness on the campus, and provides a link to other groups that facilitate international exchanges including CGE.

Anderson University offers opportunities for both credit and non-credit foreign study/travel programs. Credit courses offered through these programs may be special topics courses developed for a particular occasion or courses that are included in the University's curriculum. The instructor conducting the program prescribes reading and writing assignments, and students attend lectures on campus prior to the travel experience. In addition, Anderson University students regularly study at Northampton University in England or through programs offered by fellow member institutions of the Consortium for Global Education. Over fifty sites in Africa, Asia, Central America, Europe, and South America are available. The university also has partnerships with the Cemanahuac Educational Community in Cuernavaca, Mexico, and the Tatar-American Regional Institute in Kazan, Tatarstan, Russia. Students interested in foreign travel/study programs should consult the Director of International Education at Anderson University.

## International Students and English as a Second Language Support Program

International students whose English language skills need enhancement in order to improve success in the academic program at Anderson University may take English as a Second Language courses. These courses do not count toward meeting graduation requirements but will count as part of the academic load for determining full-time status. Because of the additional costs for this ESL support program, the international students who participate will be charged \$15,000 for tuition and fees per semester. These international students may qualify for a scholarship of \$2500 per semester as well.

## Teaching Fellows Program

The AU Teaching Fellows Program provides an enriched academic experience for selected students each year to prepare them to teach effectively in the classroom and to develop the personal and professional skills needed to be future educational leaders in the state of South Carolina. Teaching Fellows are selected and approved by CERRA (South Carolina Center for Educator, Recruitment, Retention, and Advancement).

## Pre-Professional Studies

Students interested in pursuing careers in medicine, allied health fields, dentistry and veterinary science are encouraged to apply to Anderson University. In addition to contact with their regular advisor, pre-medical students must contact a member of the Anderson University Pre-Medical Committee during their first semester at the school. Such students will be further advised and tracked according to their interests in pre-medicine. Pre-medical students take the following courses: Principles of Biology – 3 semesters; two years of chemistry including a year of General Chemistry and a year of Organic Chemistry; one year of Introductory Physics; one year of mathematics (Calculus is highly recommended) and one year of English/English Composition. At Anderson University pre-medical students typically complete a Bachelor of Science degree in Biology, however a Bachelor's degree in any field is acceptable as long as the courses mentioned above are included. Anderson University has an articulation agreement for a Guaranteed Acceptance Program with Virginia College of Osteopathic Medicine (VCOM). This program guarantees acceptance to VCOM when students meet specified requirements. Further information regarding this program can be obtained by contacting a member of the Anderson University Pre-Medical Committee.

## Independent Study

The University offers an opportunity for students to take courses in the curriculum outside the classroom setting through independent study. A course will not normally be offered by independent study during an academic term in which that course is included in the class schedule. Students interested in registering for a course to be completed through independent study should consult the appropriate College Dean for the policies and procedures governing independent study.

## Directed Study

A faculty member, a student, or a group of students may petition a College Dean to offer through directed study a course that is not in the curriculum. In order to be approved, a course proposed for directed study must conform to the mission and goals of Anderson University and there must be sufficient personnel and other resources to support the offering of the course. Normally, no directed study course on the same topic may be offered more than twice. Courses for which there is a continuing demand must be proposed as regular courses in the curriculum. Directed study courses may be taught as traditional courses, as tutorials, or a combination of these methods.

## Air Force and Army Reserve Officer Training Corps

Through an agreement with the Air Force (AFROTC) and Army Reserve Officer Training Corps (AROTC) at Clemson University, Anderson University students can concurrently enroll in the AFROTC or AROTC program at Clemson University. The courses of study in these two programs are outlined in this catalog, under Aerospace Studies (A S)

for the Air Force ROTC and Military Leadership (ML) for the Army ROTC program. Students can complete the programs in one to four years (time required in the program is based on needs of the military, so check with the appropriate ROTC department for details). There are limited scholarships and incentive programs available to provide funding for tuition, fees, and books. In addition, ROTC students may also be eligible for a monthly tax-free stipend to help offset expenses. Students who complete these programs and commissioning requirements may be appointed as second lieutenants in the respective services. Opportunities also exist for graduate or professional study once on active duty, and temporary deferments to active duty may be possible. Interested students should contact the Air Force ROTC office (864-656-3254) or the Army ROTC office (864-656-3107) at Clemson University.

## Academic Support Services

**Academic Advising.** It is the responsibility of each student to monitor his or her academic progress at Anderson University. The student is expected to know the graduation requirements pertinent to his or her program, to be cognizant of his or her grade point average, to make appropriate elective course selections, and to add/drop courses to best facilitate attainment of his or her educational goals. To assist in making these important decisions, the University provides each student with an Academic Advisor. Advice and information are also available to each student from the Deans and the Registrar's Office. Students may request a change of advisor at any time and for any reason by presenting the request to the appropriate College Dean or the Registrar's Office.

**Center for Student Success.** The Center for Student Success supports all traditional undergraduate programs and provides limited assistance for students in ACCEL and graduate programs. The Center focuses on helping students develop skills and attitudes essential for academic success. Academic coaching and workshops are available to assist with these skills and attitudes. The Center also oversees the Tutoring Lab, which is staffed by peer tutors to assist students in most General Education and entry-level courses. Tutors may help students understand a subject, improve skills, or complete assignments. The Tutoring Lab is staffed at scheduled times on weekdays and evenings during fall and spring semesters. A final area of responsibility for the Center is student disability services (see below). The services of the Center are available to Anderson University students at no additional cost.

**Student Disability Services.** Anderson University provides accommodations to enable students with disabilities to access the University community, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Reasonable accommodations are determined based on current documentation and are made on a case-by-case basis. Adherence to academic standards that are essential to a course of study is generally considered non-discriminatory.

Students requesting accommodations from Anderson University must self identify by contacting the Center for Student Success. Application for accommodations does not ensure that the student qualifies to receive accommodations.

Students requesting accommodations must have a documented disability as defined by Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. All documentation is evaluated on a case-by-case basis. If provided documentation is deemed insufficient, the student may be required to provide additional documentation. Complete

guidelines for documentation are available from the Center for Student Success. In general, documentation should include:

- Letterhead, name, and title indicating that the documentation was provided by a professional trained in the differential diagnosis of disorders, and that the evaluation was performed within the last three years.
- A clearly stated diagnosis which rules out alternative explanations and diagnoses.
- Defined levels of functioning.
- An explanation of substantial limitations due to the disability.
- Current treatment and medication.
- Essential accommodations needed for postsecondary education, including duration and rationale.

The Center for Student Success determines the student's eligibility for accommodations and, for eligible students, determines appropriate accommodations.

**Anderson University Writing Center.** The Writing Center focuses on helping students develop writing skills essential for academic success. The Writing Center, staffed by peer tutors, helps students identify and correct errors in grammar, punctuation, and language usage; develop and focus theses; organize and strengthen arguments; and incorporate and document primary and secondary sources. Tutors may help students understand writing assignments in most General Education and entry-level courses and offer direction for the completion of first drafts as well as for the revision of essays. The Writing Center is staffed at scheduled times on weekdays during fall and spring semesters. The services of The Writing Center are available to all Anderson University students at no additional cost.

**Library Services.** In 2007 the university opened the grand new Thrift Library containing a computer lab, café, curriculum lab, special collections, music technology lab, 100 seat multimedia center, conference room, and 10 group study rooms. The library's 130,000 volume collection includes traditional books and media as well as 45,000 eBooks, 100 databases, and more than 50,000 full text periodicals. The Library supports the University's educational mission through its resources and services, by teaching information literacy, and by encouraging its users to be self-directed, lifelong learners.

## Computer Services

There are four general purpose academic computer centers on campus, as well as five computer labs dedicated to specific academic areas. Two of the general purpose centers are located in the Watkins Teaching Center and contain approximately 50 workstations; one of these is dedicated exclusively to general student use, while the other is available for both classes and general use. A third center, available for both classes and general use, is located in Vandiver Hall, consisting of 28 student workstations and a specialized instructor's workstation for enhanced classroom instruction. The fourth lab is designated for student use with 35 workstations in The Bunton Computer Laboratory located in the Thrift Library. Two of the dedicated labs are located in the Rainey Fine Arts building providing support to the art and graphic design program. One of these is equipped with 20 Apple Macs dedicated to graphic design and a second lab is also available with 20 mixed workstations offering mixed platforms for design and multimedia pursuits. The university also supports smaller computer laboratories dedicated to mathematics, chemistry, and a

CADD laboratory for the interior design program. A combination of wired and wireless networking interconnects all academic and administrative workstations and storage devices, while wireless networking is available to students residing in residence halls. Web-based Student Information Services allows student access to registration, academic records, and financial information. All students are assigned Anderson University email accounts, and have online access to secure storage of documents and assignments.

## E-Mail Policy

All students are expected to establish and maintain an e-mail address on the Anderson University e-mail system. Students are expected to check their e-mail at least once each week during the Fall and Spring semesters. Students are responsible for all material, assignments, and announcements sent by e-mail. Ignorance of course requirements, instructor statements and directions, and University announcements or policy statements sent through University e-mail is not an acceptable excuse for failure to meet the requirements of a course or to adhere to University policy.

Individual instructors may require students to check their email more frequently, especially during ACCEL or summer terms.

## Media Services

The Media Center, located in the Watkins Teaching Center, provides audiovisual equipment for use in the instructional program and is available for use by authorized student groups.



