



## **Bachelor of Organizational Leadership with a Concentration in Human Resource Administration (BOLS/HRA)**

The Bachelor of Organizational Leadership with a Concentration in Human Resource Administration degree is designed to provide knowledge and skills in theory and applications associated with human resources. Courses include such topics as employment and placement, compensation, benefits, employee relations, job analysis, training and development, along with leadership skills based on Christian principles.

The curriculum offers two tracks of study. One is a degree completion option for those with an associate's degree or higher. The other is for those without a degree. Both options are available online or on campus. The program is designed to prepare students for a career in human resources. The BOLS/HRA degree also provides excellent preparation for students to enhance their leadership and management potential by pursuing a graduate degree in human resource management, human resource development, business administration, or other fields.

**The degree completion option for BOLS/HRA requires the following:**

**Completion of approved associate's degree** (a maximum of 64 semester hours transferred from an institution that awards only the associate's degree); a minimum of 56 semester hours from a senior college or university; a minimum of 45 semester hours of upper division courses; a minimum of 36 semester hours from Anderson University; a minimum of 36 semester hours of general education courses to include statistics, and a least three semester hours from each of the following areas: literature, humanities/fine arts, social/behavioral sciences, communication, natural science, and Christian Studies.

**The option for those without an associate's degree or higher requires the following:**

**General Education (36 semester hours)** - courses in communication, literature, humanities, fine arts, math, natural sciences, social and behavioral sciences, and Christian Studies. These courses are viewed as being the liberal arts component of a degree and are foundational to upper division courses.

**Both options require:**

**Core Courses (36 semester hours)** - courses in organizational leadership, quality management, critical thinking, business communication, management, sociology, and psychology.

**HRA Concentration (12 semester hours)** - courses in training and development, accounting and budgeting, and computer information systems.

**General Electives (Sufficient hours to complete requirements for 120 hours for the degree)** - courses that permit students to take additional work in subjects that interest them and that will be helpful in their careers. It is important to consult with an advisor when selecting electives.

*For more information please contact:*

**Graduate and Evening Admissions Office  
ANDERSON UNIVERSITY**

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# Anderson University

## Bachelor of Organizational Leadership with a Concentration in Human Resource Administration (BOLS/HRA)

### DEGREE REQUIREMENTS (Degree Completion Option)

1. Completion of approved associate's degree ( a maximum of 64 semester hours transferred from an institution that awards only the associate's degree)
2. A minimum of 56 semester hours from a four-year college or university
3. A minimum of 45 semester hours of upper division courses
4. A minimum of 36 semester hours from Anderson University
5. A minimum of 36 semester hours of general education courses to include MAT 101 OR 106 and at least three semester hours from each of the following areas:
  - a. Literature
  - b. Social/behavioral sciences (Note: PSY 101 and SOC 101 are prerequisites for several required upper level courses)
  - c. Communication (ENG 101 & 102)
  - d. Natural science
6. CHR 105 and CHR 305
7. A minimum of 120 total semester hours

### GENERAL EDUCATION

#### FOR FIRST-TIME FRESHMEN AND NON-DEGREE TRANSFER STUDENTS

#### COMMUNICATIONS

ENG 101 - English Composition	3 semester hours
ENG 102 - English Composition	3 semester hours

#### LITERATURE

3 semester hours

#### CHRISTIAN STUDIES

CHR 105 - Intro to the Bible	3 semester hours
CHR 305 - Christian Worldview	3 semester hours

#### MATHEMATICS

MAT 101 - College Algebra OR	
MAT 106 - Algebra with Business Applications	3 semester hours

#### HUMANITIES/FINE ARTS

3 semester hours

#### NATURAL SCIENCE

3 semester hours

#### SOCIAL/BEHAVIORAL SCIENCES

3 semester hours

#### SOCIAL AND BEHAVIORAL SCIENCES/ HUMANITIES/FINE ARTS

9 semester hours

### CORE COURSES (for both options)

#### 36 Semester Hours

BUS 230 - Business Statistics	3 Semester Hours
CIS 120 - Intro to Info Processing Systems	3 Semester Hours
ENG 301 - (BUS 301) Business Communications	3 Semester Hours
MGT 341 - Principles of Management	3 Semester Hours
MGT 343 - Management of Human Resources	3 Semester Hours
MGT 410 - Employment and Labor Law	3 Semester Hours
MGT 443 - Leadership	3 Semester Hours
PSY 318 - Industrial/Organizational Psychology	3 Semester Hours
SOC 310 - Race and Ethnic Relations	3 Semester Hours
OLS 450 - Critical Thinking in Organizations	3 Semester Hours
OLS 479 - (MGT 479) Quality Management	3 Semester Hours
OLS 490 - Senior Seminar in Organizational Leadership	3 Semester Hours

### Human Resource Administration Concentration

#### 12 Semester Hours

CIS 352 - Management Information Systems	3 Semester Hours
OLS 310 - Accounting/Budgeting Concepts for Managers	3 Semester Hours
OLS 420 - (MGT 420) - Compensation	3 Semester Hours
OLS 440 - (MGT 440) - Training & Development	3 Semester Hours

### GENERAL ELECTIVES

36-39 Hours

**TOTAL GENERAL EDUCATION HOURS REQUIRED**  
36 semester hours

**TOTAL HOURS REQUIRED**  
120 semester hours