



**Important Information Regarding Campus Housing (resident students only)**

**Binding Contract:** Enrollment confirmations are contracts that become binding upon signing. Students are responsible for paying for the semester housing charge even if they do not live in campus housing during that semester, unless the student does not enroll at the university, is denied a housing assignment, or due to other extenuating circumstances approved in writing by the Residence Life Office.

**Housing Requirement:** Because of our belief that students benefit in personal growth and educational opportunity from residential living, Anderson University requires all freshman and sophomore students to live in campus housing unless you meet one of the criteria listed under "Residence Policy" in the Student Handbook which is available on our website at [www.andersonuniversity.edu](http://www.andersonuniversity.edu) (Home > Students > Student Life > Student Handbook).

**Enrollment Deposit:** As a new resident student, a \$250 enrollment deposit must accompany your Enrollment Confirmation Form. Enrollment Confirmation Forms will not be accepted without the \$250 deposit. The form must be signed and returned to the Admissions Office before a housing reservation will be made. For both new and returning resident students, the \$250 deposit acts as a reservation deposit until a student moves into campus housing. As a returning student, the initial paid deposit will roll from reservation deposit to security deposit each yearly cycle. Upon move-in, the deposit becomes a damage/security deposit and is only refundable after the student completes a semester-long housing contract commitment, and it has been determined that there are no outstanding damage charges on the student's account.

Housing deposit refunds must be requested in writing through the Admissions Office (new students) or Residence Life Office (returning students) before June 1 for the Fall semester, and December 1 for the Spring semester.

**Meal Plan (resident students only)**

All residential students must select a meal plan. Prior to your enrollment, you will receive information detailing the various meal plan options available to you on campus. You will then select the one that best meets your needs. Failure to choose a meal plan will result in being assigned meal plan #3 (21 meals per week). Meal plans may be changed until the third day of classes each semester.

**Commuting Students (new commuting students only)**

**Enrollment Deposit:** As a new commuting student, a \$250 enrollment deposit must accompany your Enrollment Confirmation Form. Enrollment Confirmation Forms will not be accepted without the \$250 deposit. The \$250 Enrollment deposit serves as the first payment toward tuition at Anderson and will sit as a credit on your account.

**Completing the Application Process (new students only)**

If a new student, after you have completed both sides of this form, including signing below, please mail your application with \$250 check or credit card information to:

Admissions Office • Anderson University • 316 Boulevard • Anderson, SC 29621

Cardholder Name (print): \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Type of Payment:  Visa  MCard  AmEx  Disc  
Account Number \_\_\_\_\_ Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications will be dated upon receipt, and the Residence Life Office will do their best to accommodate residence hall requests in that order. An admissions letter of acceptance does not guarantee housing at Anderson University. Housing requests are processed on a "first come, first served" basis as long as on-campus housing is available. However, it is a priority to provide a place for all those who desire to live on campus. New students should expect to receive a housing packet in June.

I have read the Anderson University Student Handbook and the Residence Life Community Handbook (residents only) online at [www.andersonuniversity.edu](http://www.andersonuniversity.edu) and agree to abide by the rules regulating Student Life at Anderson University. I acknowledge that my \$250 deposit is non-refundable after June 1 for the Fall semester, and December 1 for the Spring semester.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature (if student is under 18) Date